

Building and Grounds Committee

Duties:

1. Oversee the safe-keeping, protection, maintenance and repair of church facilities, furnishing, and attached equipment such as heating, cooling, lighting and storage.
2. Make sure that all furnishings and equipment are properly working.
3. Make recommendations on replacement of worn items or equipment, landscaping, and care of grounds and parking facilities.
4. Make recommendations to the Budget (Finance) Committee as to necessary funds to provide for the annual maintenance of all facilities, furnishings and grounds.
5. Take actions in emergency situations regarding church facilities, furnishings and grounds.
6. Serve as a resource team when the church considers securing additional or selling property and furnishings.
7. Serve as a resource team in facility safety, security and crime prevention issues.
8. Conduct annual inventory, inspection and evaluation of all church property and equipment.
9. Make recommendations concerning maintenance and usage of church parking facilities and signage.
10. Assist and support the church custodial personnel in matters related to the building and grounds.

* This committee often is called Maintenance, Property & Space, Facilities Management, or House & Grounds.